

COURSE SCHEDULE

Rental Property Management Supplemental Course 2023

This Course Schedule gives the assignments and chapters that make up your Rental Property Management Supplemental Course. The assignments are taken from the 'Materials' tab of the Course Resources webpage and your course only covers part of the materials for the Rental Property Management Course. For your examination, you will only be responsible for the material in the lessons listed below. Students are advised to attach this Course Schedule to their materials and study notes to ensure that it is not misplaced.

NOTE: If you are NOT currently licensed, you should contact the Education Department of the British Columbia Financial Services Authority (604.660.3555) before you register for your examination to find out which chapters your examination will cover. You may be required to write either the supplemental or the full examination.

If you ARE currently licensed, only the material in the lessons listed below will be examinable.

| COURSE SCHEDULE | | |
|-----------------|---|-------------|
| LESSON NO. | TOPICS | CHAPTER NO. |
| 2 | The Real Estate Services Act and Professional Ethics | 2 + 3 |
| 7 | Residential Tenancies | 10 |
| 8 | Effective Negotiations, Alternative Dispute Resolution, and Resolving Residential Tenancy Disputes | 11 |
| 9 | Commercial Tenancies: Introduction | 12 |
| 10 | Commercial Tenancies: The Commercial Lease | 13 |
| 11 | Human Rights Law and Protection of Personal Information | 14 + 15 |
| 12 | Market Research and Marketing | 16 |
| 14 | Operational Budgets, Capital Budgets, and Accounting | 18 |
| 16 | Introduction to Real Estate Appraisal | 21 |
| 17 | Building Design and Construction | 22 |
| 18 | Controls, Maintenance, and Energy Conservation; Security, Safety, Environmental Protection, and Hazardous Materials | 23 + 24 |
| 19 | Purchasing and Personnel Management | 25 + 26 |
| 20 | Insurance and Risk Management | 27 |