

COURSE SCHEDULE

Rental Property Management Supplemental Course 2021

This Course Schedule gives the assignments and chapters that make up your Rental Property Management Supplemental Course. The assignments are taken from the Rental Property Management Licensing Course Workbook. Because your course only covers part of the materials for the Rental Property Management Course, you will only be completing some of the assignments contained in the Workbook. For your examination, you will only be responsible for the material in the lessons listed below. Students are advised to attach this Course Schedule to their Workbook to ensure that it is not misplaced.

NOTE: If you are NOT currently licensed, you should contact the Education Department of the British Columbia Financial Services Authority (604.660.3555) before you register for your examination to find out which chapters your examination will cover. You may be required to write either the supplemental or the full examination.

If you ARE currently licensed, only the material in the lessons listed below will be examinable.

COURSE SCHEDULE			
LESSON NO.	TOPICS	PAGE REFERENCE (See Course Workbook)	CHAPTER NO.
2	The Real Estate Services Act and Professional Ethics	2.1	2 + 3
7	Residential Tenancies	7.1	10
8	Effective Negotiations, Alternative Dispute Resolution, and Resolving Residential Tenancy Disputes	8.1	11
9	Commercial Tenancies: Introduction	9.1	12
10	Commercial Tenancies: The Commercial Lease	10.1	13
11	Human Rights Law and Protection of Personal Information	11.1	14 + 15
12	Market Research and Marketing	12.1	16
14	Operational Budgets, Capital Budgets, and Accounting	14.1	18
16	Introduction to Real Estate Appraisal	16.1	21
17	Building Design and Construction	17.1	22
18	Controls, Maintenance, and Energy Conservation; Security, Safety, Environmental Protection, and Hazardous Materials	18.1	23 + 24
19	Purchasing and Personnel Management	19.1	25 + 26
20	Insurance and Risk Management	20.1	27