

Licensing Program Registration

*Have you registered at the Real Estate Division (RED) previously? Yes No If yes, please provide RED Student Number

Are you taking this course to satisfy licensing requirements in your jurisdiction? Yes No

NOTE: The Real Estate Council's [Real Estate As A Career](#) information and the [Licensing Program Information](#) provided by the Real Estate Division is required reading prior to completing this form. It is available at www.realestate.ubc.ca, and includes information regarding the course's [English Language Proficiency Requirement](#).

Personal Information

IMPORTANT: Enter your surname (family name) and given names exactly as they appear on your passport or photo ID.

*Surname (Family Name)

 *Given Names

Previous Surname (if applicable)

 *Date of Birth

 (MM / DD / YY) * M F

*Address Line 1

 Address Line 2

 *City/Town

*Prov *Postal Code Country

 *Email Address

 *Home Telephone Number Work Telephone Number

 (Area Code) (Area Code)

Course and Fee

COURSE TITLE	FEE
Real Estate Trading Services Licensing Course - \$1,150.00	
Real Estate Trading Services Supplemental Licensing Course** - \$775.00	
Rental Property Management Licensing Course - \$1,150.00	
Rental Property Management Supplemental Licensing Course** - \$775.00	
Strata Management Licensing Course - \$1,150.00	
Strata Management Supplemental Licensing Course** - \$775.00	
Broker's Licensing Course - \$1,150.00 NOTE: Pre-requisites include at least six months of previous licensed experience in BC	
Financial Calculator: HP10BII+ - \$59.36 (\$53.00 plus \$6.36 tax) NOTE: No refunds are available after purchase	
TOTAL FEES ENCLOSED	\$ <input type="text"/>

Method of Payment

- Certified Cheque
 Money Order
 Credit Card

Credit Card, Money Order, or Certified Cheque Only - Cash and Personal Cheques are Not Accepted

Students wishing to pay by credit card **MUST** register online at:

www.realestate.ubc.ca/licensing/registration

Please note: Course fee includes all required textbooks.

**MUST have successfully completed either the full Real Estate Trading Services, Rental Property Management, or Strata Management Licensing Course; or the full Mortgage Brokerage in BC Course.

Registration Agreement

- * By checking this box, I confirm that I have read the [Real Estate As a Career](#) information provided by the Real Estate Council and the [Licensing Program Information](#) provided by the Real Estate Division, and, that I understand the [English Language Proficiency Requirement](#).
- * By checking this box, I confirm that I have read and agree to the [Course Regulations](#) and understand that my registration is irrevocable and that a minimum \$200 withdrawal fee applies after registration. I also understand that no refund will be available if my request to withdraw is received more than one month after my registration date.
- * By checking this box, I confirm that I understand that Licensing courses, examinations and their administration (e.g., course material, examination pass grade) can change at any time due to regulatory, legislative and/or administrative requirements.
- * By checking this box, I confirm that I understand that Licensing examinations are NOT offered outside of Canada. Therefore, in order to complete the course for licensing purposes, I will have to write and pass my exam in a Canadian examination centre.

Freedom of Information

Collection, use, disclosure and retention of information must comply with the provisions of the Freedom of Information and Protection of Privacy Act. Collected personal information will only be used by authorized Real Estate Division staff to fulfill the purpose for which it was originally collected or for a use consistent with that purpose. A use consistent with the purpose of collection includes the sharing of course information and related conduct, marks, and personal information with the appropriate regulatory authority (e.g., the Real Estate Council of British Columbia and/or the office of the Registrar of Mortgage Brokers) or professional associations (e.g., the British Columbia Real Estate Association and its member Boards and Associations). We do not disclose your information to other public bodies or individuals except as authorized by law or as expressly permitted by you.

- * By checking this box I confirm that I have read, understand and agree to the Freedom of Information statement as outlined above.

Information marked with an asterisk () is required for registration.

Continued on reverse

Copyright Statement

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***ACKNOWLEDGMENT AND AGREEMENT:** By submitting this form, I, _____ (PRINT NAME) _____, hereby acknowledge and agree that I will use the RED materials only for the intended use and that any acts of infringement and similarly any copying, sharing or redistributing of RED materials in any form, to any person or entity may subject me to civil or criminal penalties.

Code of Conduct

The Real Estate Division ("RED") is committed to ensuring that all students, staff and visitors are able to study and work in an environment of tolerance and mutual respect that is free from harassment and discrimination. All students, staff and visitors are expected to behave as honest and responsible members of the academic community. At all times, when communicating, it is expected that students, staff and visitors conduct themselves in a manner that is consistent with these principles and the RED's Course Regulations.

* **By checking this box I confirm that I have read, understand and agree to the RED's Code of Conduct.**

*Signature of applicant: _____ Date: _____

Information marked with an asterisk () is required for registration.

PLEASE KEEP A COPY OF THE COMPLETED APPLICATION FORM FOR YOUR RECORDS.

Please return this form with payment to:
UBC Real Estate Division, 247 – 2053 Main Mall (Henry Angus Building), Vancouver, BC V6T 1Z2

For UBC use only
Receipt No.