

Career Opportunity

ASSOCIATE, LOAN ASSET MANAGEMENT- COMMERCIAL REAL ESTATE

(Vancouver, BC)

Trez Capital is seeking an Associate, Loan Asset Management- Commercial Real Estate to join the Asset Management team in Vancouver, BC. The successful candidate will be responsible for proactively monitoring loan performance and conducting loan surveillance from loan funding through to repayment for a portfolio of Canadian and US commercial real estate loans. This full-time permanent position will report to the Director, Asset Management and Funding.

Primary Accountabilities:

- Reviews and interprets loan documentation to ensure accuracy of reporting, collections and representations made by borrowers.
- Provides proactive loan surveillance, ensuring that borrowers remain compliant with the terms, conditions, covenants, milestones and reporting requirements contained in the original loan documents.
- Requests reporting packages and updates from borrowers to complete reports and analysis, as necessary, while establishing a good relationship with the Borrower.
- Reviews draw requests made by borrowers, together with reports from the retained project monitor, and makes recommendations for construction/development loan advances, in accordance with the loan agreement and approved policies and procedures.
- Produces weekly summaries and reporting, which contains all relevant information related to monitoring borrower performance against the business plan and compliance against loan documents, as well as aggregated portfolio metrics, weekly activity reports and forward planning and weekly required cash flow forecasts for the funding of pending draws.

Qualifications and Experience:

The successful candidate will ideally possess a Bachelor's degree with a specialization in Real Estate, Construction, Engineering and/or Finance, and will have more than two (2) years of related work experience in finance or commercial real estate loan asset management, or experience in administration and management in a related field.

Additional Requirements include:

- Superior interpersonal and relationship building skills.
- Excellent written and verbal communication skills.
- Ability to work both quickly and accurately and with attention to detail.
- Excellent analytical, problem solving and numeracy skills.
- Ability to work alone and in a team environment.
- Exercises discretion and independent judgment on critical business matters that can have a significant financial and operational impact.
- Ability to negotiate to achieve effective resolution and closure.

- Excellent organizational skills, with an ability to balance multiple projects and a high-volume workload, in a fast-paced, entrepreneurial environment.
- Knowledge of Real Estate, Construction Finance and key lending and due diligence documents.
- Computer skills; proficiency in Microsoft Office, with advanced Excel.

Trez Capital is a recognized leader in Canada's private real estate lending industry and has built a reputation for providing developers, owners and investors innovative short to mid-term capital solutions for commercial properties in major centres across Canada and the United States.

We have earned the trust of investors, including some of Canada's largest pension funds, by applying rigorous institutional grade underwriting to generate attractive yields and stable sources of income. With offices in Vancouver, Toronto, Montreal, Dallas, New York, Palm Beach, Atlanta, Los Angeles and Seattle, we manage a mortgage and investment portfolio of more than \$4.2 billion.

We have built our reputation on doing what we say, with a results-oriented approach to everything we do. We pride ourselves on our relationships and are passionate about providing exemplary client service, creating loyal and satisfied investors and borrowers and fostering a collaborative environment in which our employees can excel. We are driven to create winning outcomes for our investors, borrowers and employees. We set bold goals and deliver results, balancing discipline, creativity and entrepreneurialism.

This is a fantastic opportunity with a leader in the real estate finance industry, positioned for continued growth. We offer an attractive remuneration package and are committed to your ongoing professional growth and development. Our office is LEED Gold certified.

Please send your resume and cover letter, prior to the closing date of April 29, 2022 to careers@trezcapital.com.

We thank all applicants for their interest; however, we will only be contacting selected candidates for follow-up.