



Managing Broker or Associate Broker

Who we are: Mountain Country Property Management Ltd offers residential property management services in Whistler, British Columbia.

Jump into this long-term career role as a Managing Broker with a well-established company. Ideal for an experienced residential property manager who holds or has completed the Managing Brokers license. Competitive salary, excellent benefits including an annual ski pass and educational support will be provided to the right candidate.

About this Role:

Long-term career role requiring a minimum 2-year commitment.

Full-time, Monday – Friday 9am-4:30pm schedule; occasional on call after hours work or weekend work required.

Salary in the range of \$68,000 to \$72,000/year depending on experience.

Benefits/Perks include a ski pass, educational funding and support, medical benefits; monthly expense stipend.

The Perfect Candidate:

A customer service superstar with excellent communications skills who seeks growth opportunities.

Managing Brokers license is a requirement. Real Estate Trading Service license(s) is beneficial.

Residential property management, and / or strata management experience is mandatory.

Must excel at taking ownership of responsibilities and making decisions independently.

Must have experience with direct reports and managing employees.

Must have your own vehicle and cell phone (expense allowance will be provided).

Excellent problem solver and able to calmly deal with crisis or conflicts as they arise.

Responsibilities Include:

Providing excellent customer service as a company representative and building strong relationships with property owners.

Managing employees in areas including residential tenancy law, contract management, customer service and conflict resolution.

Ensure rules and timelines set out by the Real Estate Services Act of BC are followed by the company and its employees.

Present service options to prospective clients with the goal of adding new properties to the company portfolio.

Managing small portfolio of properties.

Maintaining high property standards.

Preparing reports by collecting, analyzing, and summarizing data and trends.

Reports to company owner.

To Apply:

We will review all applications and contact candidates who have been selected for further consideration or an interview. Due to time constraints, we may not be able to contact all applicants (but we will try!)

Send applications to:

seatoskyhr@gmail.com

Deadline for applications is June 30, 2020.