



Now looking for a Licensed Property Manager!

Reputable Property Management / Real Estate firm with 2 locations.

The prime candidate must be able to do the following:

- Be a 'People' person
- Hard working and loyal team member
- Be able to work from 9-5 PM
- Do Move In / Out(s) weekends also if needed.
- Collect rents
- Deal with tenants and correspond with clients
- Marketing
- Rental Showings
- Must have a valid driver's license
- Knowledge of QuickBooks
- Microsoft office , excel, word etc.
- Willing to drive around
- Prepare rental units to proper move in standards
- Arrange with trades

Position information:

Full time position to start anytime. Please send in your resumes to Andrew@vancouverrelocation.com and include a cover letter as well any other languages you speak.

Compensation is to be discussed during the interview with the candidate

Thank you