



**OBSIDIAN**  
PROPERTY MANAGEMENT LTD.

## Wanted: Strata Co-Manager

**Job Title: Strata Co-Manager**

**Job Location: #306 – 7327 137<sup>th</sup> Street, Surrey, BC.**

**Status: Full-Time, Permanent**

**Apply To: askme@opml.ca**

Obsidian Property Management Ltd. is growing, and we are looking to add a new strata management representative to our award winning office.

The intention of this position is to give a licensee the opportunity to gain some experience prior to taking on their own portfolio of clients. In this position you will co-manage portfolios with two strata managers, and provide assistance with a variety of duties and tasks. With our current growth, it is expected that the successful candidate will be promoted into a Strata Management position, and have a full portfolio of eight clients within twelve months.

We are currently offering the following advantages:

- \* Environment focused on work-life balance, training and support of all employees
- \* Opportunity to be part of a new growing strata management brokerage
- \* Remuneration: Salary based on \$48,464.00 per year
- \* You will be assisting with two portfolios.
- \* Opportunity to learn and gain experience prior to being handed a portfolio of your own.

Candidates must:

- \* Meet all the requirements to obtain a license as a Strata Management Representative through the Real Estate Council of British Columbia;
- \* Have a valid driver's licence, and road worthy vehicle;
- \* Be physically capable of performing client site inspection, including all areas of the property;
- \* Be physically capable of lifting 50 lbs;
- \* Be proficient in English language skills, both oral and written.
- \* Be proficient with office equipment/machines,
- \* Be proficient with computers, MS Word and Excel.

Our office is highly automated and computerized, the incumbent will be expected to keep up and adapt to the latest technology.

Preference will be given to candidates:

- \* That have graduated from a college or university with a diploma/degree, with a focus on business studies
- \* That have been or are a member of a strata council in British Columbia

All information provided and applications will be kept confidential.

We look forward to hearing from you!

Web site: [www.opml.ca](http://www.opml.ca)

Phone: 604.757.3151

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