

Analyst, Property Tax Recovery - Real Estate and Construction

Job Location: Vancouver, BC (or any MNP office located in BC)

Status: Full Time

How to apply: Please visit the Experienced Careers section on www.mnp.ca; Position ID: 2018-3804

Closing Date: Position is available until a successful candidate is found.

DIFFERENT BY DESIGN

At MNP we pride ourselves on being different – it's our entrepreneurial drive that sets us apart. It's the same drive that's helped us become Canada's fastest growing national firm. We foster collaboration, value your ideas, promote based on talent, live balanced lifestyles and make time for FUN. We are one firm, one team, collaborating to support you wherever you want to take your career.

Join the momentum. We are seeking an Analyst for our growing Property Tax Recovery Services – Real Estate and Construction team. Building a stronger foundation for real estate and construction companies, MNP is a leading national accounting, tax and business consulting firm for the real estate and construction sector. Our specialists are actively involved with boards, committees and government organizations to stay on top of changing industry forces and emerging trends. We provide clients with insight and solutions related to the preeminent challenges real estate and construction businesses face, as well as guidance to help our clients make informed decisions that will put their company ahead of the competition.

RESPONSIBILITIES AND QUALIFICATIONS

Performance Expectations

- Conduct real estate market studies
- Liaise with municipalities, real estate brokers, developers, landlords and tenants to ensure information is collected that will assist in the annual determination of real estate values
- Communicate research with project lead
- Assist and complete client reports
- Regularly collect and update client information through the request of income / expense statements and rent rolls
- Find innovative solutions to meet client needs
- Travel to client sites for collection of property details
- Identify and propose additional services for existing clients
- Create detailed reporting for assessors, clients and coworkers
- Deliver clear and well-written deliverables; communicate issues and rationales with practical recommendations for value conclusions
- Develop research skills and become familiar with standard Real Estate valuation methodologies and/or taxation principles

Credentials

- A Bachelor's Degree, preferably with a focus in Finance, Economics or Legal
- Possess basic knowledge of current legislation and an understanding of how it impacts the taxation of commercial properties
- Basic understanding of Real Estate valuation for assessment purposes
- Strong computer literacy including effective working skills of Microsoft Word, Excel, Access and PowerPoint
- Some travel may be required

Core Competencies and Personal Characteristics

- **Integrity** – professional whose honesty, integrity, confidentiality and high ethical standards contributes to effective leadership and optimal business relationships
- **Energy** – displays enthusiasm, optimism, drive and passion while maintaining a high level of productivity and a balanced lifestyle
- **Diversity** – understands the importance of different backgrounds, perspectives and experiences and is respectful of individual differences
- **Communication** – effectively expresses ideas and conveys information in business writing, conversations and interactions with others
- **Client Service Excellence** – understands the importance of quality client service by being courteous, responding to client requests in a timely manner and monitoring satisfaction
- **Teamwork & Relationship Development** – works collaboratively with team members in order to achieve a common goal and develops, maintains and strengthens relationships with others, both inside and outside the Firm
- **Accountability** – takes responsibility for one's own performance by setting clear goals and tracking progress against those goals; is highly organized and uses personal judgement and decision making
- **Flexibility** – effectively manages multiple assignments, adapts to changing priorities and is able to work independently or as part of a team
- **Research & Analysis** – questions inconsistencies in information and generates workable solutions by analyzing, gathering and organizing relevant information
- **Accuracy** – pays close attention to detail and ensures work and information are complete and thorough
- **Initiative** – highly motivated self-starter who takes initiative with minimal supervision

TOTAL REWARDS

MNP encourages a balanced lifestyle and offers benefits that suit the way our team members work and play! In addition to a competitive salary, our total rewards package includes paid personal days, wellness program initiatives, health and dental benefits, a group pension plan with matching contribution, firm sponsored social events and professional development assistance.

MNP proudly serves and responds to the needs of our clients in the public, private and not-for-profit sectors. Through partner-led engagements, we provide a collaborative, cost-effective approach to doing business, with innovative strategies to help organizations succeed across the country and around the world.